



Information for applications to

LOTTERY COMMUNITY AND LOTTERY OUTDOOR SAFETY MINOR CAPITAL WORKS

From 1 July 2007, all Lottery Community Committees (national and regional) and the Outdoor Safety Committee will consider grants for minor capital works projects with a total cost of up to \$30,000. This is a result of the reactivation of the Lottery Community Facilities Fund which will accept applications for capital works projects with a total project cost of over \$30,000.

DATES

This \$30,000 threshold for Lottery Community and Outdoor Safety Committees will apply from the 2007-08 funding year. Applications for minor capital works funding must be submitted by the following closing dates:

Lottery National Community	24 August 2007
Lottery Regional Community	2 July 2007
Lottery Outdoor Safety	24 April 2008

WHAT WE FUND

Funding is provided for building projects and maintenance or alteration costs that enable or enhance a community group's ability to provide a programme or service of benefit to the community.

The building project must be a separate project costing \$30,000 or less in total, and not be part of a larger building project. Applications for projects costing more than \$30,000 in total should be directed to the Lottery Community Facilities Fund.

Applicants will need to provide supporting information, including building plans, if these are required, and should provide three quotes where possible. Where required, all necessary building and resource consents must be in place before an application is submitted, unless there are exceptional circumstances.

While there is no requirement that any part of the cost of the building project must have already been raised, applicants will need to show what funds they have available or plan to obtain to complete the project.

If your application is successful, the amount of any grant made for building projects will depend on the amount

of funds available to distribute, and the relative merit of the different applications being considered.

Minor capital works funding is allocated on a one-off basis. Committees may choose to allocate funding to a building project over and above funding that may be allocated for a group's ongoing costs.

When making an application please note that applicants who are registered for GST should itemise all costs exclusive of GST. For applicants who are not registered for GST, all costs applied for must include GST.

Projects must be for a community purpose that contributes to the building of strong sustainable communities.

Applicants are also expected to show how their project will make a difference in the community. Funding priority will be given to projects that have one or more of the following characteristics:

- Facilities that meet clearly identified community needs, have considerable community benefit, and do not duplicate existing facilities.
- Multi-purpose or shared facilities that are needed and available for extensive or varied use by other community groups as well as the applicant.
- Facilities for rural, isolated or disadvantaged groups, or locations of need.
- Facilities that meet the local priorities set by each regional Lottery Community Committee.

Note:

The Lottery Grants Board does not fund aspects of projects that are the responsibility of another funding body such as Sport and Recreation New Zealand or Creative New Zealand. However, consideration will be given to funding the wider community benefit aspects of such projects.

WHAT WE DON'T FUND

This is a fund for smaller-scale building projects up to \$30,000 only. The following costs normally associated with larger-scale building projects will therefore not be considered:

- Feasibility studies.
- Professional fees, including legal, architectural, and quantity surveying costs.
- Purchase of land.
- Resource and building consents.
- Purchase of buildings for conversion to a community facility, unless the costs of conversion are also being applied for.
- Project management costs, including project manager fees or salary, and project administration costs.

HOW TO APPLY

The Lottery Community Committee and the Lottery Outdoor Safety Committee make grants for minor capital works projects. To apply for funding, read the **Lottery Community Information Sheet** and complete a **Lottery Community Application Form**, or read the **Lottery Outdoor Safety Information Sheet** and complete a **Lottery Outdoor Safety Application Form**.